

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1

6

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 11/26/2021		2. CONTRACT NO. (If any) GS-02F-026DA		6. SHIP TO: a. NAME OF CONSIGNEE OECA/OCEFT/Criminal Invest. Ctr.	
3. ORDER NO. 68HERH22F0056		4. REQUISITION/REFERENCE NO. PR-OECA-21-00382		b. STREET ADDRESS US EPA Criminal Investigation Ctr Room 1211 1200 Pennsylvania Avenue, N. W.	
5. ISSUING OFFICE (Address correspondence to) HQAD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		c. CITY Washington		d. STATE DC	e. ZIP CODE 20460
7. TO: JUSTIN ROPELLA		f. SHIP VIA			
a. NAME OF CONTRACTOR West Publishing Corporation		8. TYPE OF ORDER			
b. COMPANY NAME		<input type="checkbox"/> a. PURCHASE REFERENCE YOUR: Quote August 18, 2021		<input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
c. STREET ADDRESS PO BOX 64833		Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.			
d. CITY SAINT PAUL	e. STATE MN	f. ZIP CODE 55164			
9. ACCOUNTING AND APPROPRIATION DATA See Schedule		10. REQUISITIONING OFFICE OECA/OCEFT/Criminal Invest. Ctr.			

11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB				12. F.O.B. POINT	
13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination		14. GOVERNMENT B/L NO.	
				15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 01/01/2022	
				16. DISCOUNT TERMS	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 148508286 GSA Task Order Title: CLEAR + Web Analytics for three (3) Users The GSA contract no. GS-02F-026DA terms and conditions are hereby incorporated by Continued ...					
SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:				\$5,609.76	
	a. NAME	RTP Finance Center				
	b. STREET ADDRESS (or P.O. Box)	US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts				\$5,609.76
c. CITY	d. STATE	e. ZIP CODE				
	Durham	NC	27711			17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)

11/26/2021



ELECTRONIC SIGNATURE

23. NAME (Typed)
William Tichacek
TITLE: CONTRACTING/ORDERING OFFICER

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO
2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 11/26/2021	CONTRACT NO. GS-02F-026DA	ORDER NO. 68HERH22F0056
-----------------------------	------------------------------	----------------------------

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>reference.</p> <p>The Contractor shall perform in accordance with the terms and conditions of this order and GSA contract no. GS-02F-026DA and based on the quote dated August 18, 2021 at a firm-fixed-price (FFP) of \$5,609.76.</p> <p>This is a firm-fixed-price (FFP) GSA task order for a total price of \$5,609.76. This order is for severable services and is hereby fully funded.</p> <p>Total Task Order Price: \$5,609.76 Total Obligated Amount: \$5,609.76</p> <p>Invoice Approving Official: Thomas Sharp (202) 564-7053 Sharp.Thomas@epa.gov</p> <p>Alternate Invoice Approving Official: Catherine Lavender (202) 564-0898 Lavender.Catherine@epa.gov</p> <p>Administrative Contracting Officer (CO): William Tichacek (202) 564-1918 tichacek.william@epa.gov</p> <p>TOCOR: Thomas Sharp Max Expire Date: 12/31/2022 Invoice Approver: Thomas Sharp Alt Invoice App: Catherine Lavender Admin Office: HQAD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 Period of Performance: 01/01/2022 to 12/31/2022</p> <p>Data service for 12 months through Thomson Reuters - fixed monthly charge for up to 3 Continued ...</p>				5,609.76	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$5,609.76

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO
3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 11/26/2021	CONTRACT NO. GS-02F-026DA	ORDER NO. 68HERH22F0056
-----------------------------	------------------------------	----------------------------

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>users -</p> <p>Option 1: CLEAR + Web Analytics</p> <p>Product/Service Code: R499</p> <p>Accounting Info:</p> <p>21-22-B-50C-000E52-2530-2150DRE079-001</p> <p>BFY: 21 EFY: 22 Fund: B Budget Org:</p> <p>50C Program (PRC): 000E52 Budget</p> <p>(BOC): 2530 Job #: LSLMIABZ DCN -</p> <p>Line ID: 2150DRE079-001</p> <p>Funding Flag: Partial</p> <p>Funded: \$4,768.30</p> <p>Accounting Info:</p> <p>21-T-50C-000E52-2530-2150DRE079-002</p> <p>BFY: 21 Fund: T Budget Org: 50C</p> <p>Program (PRC): 000E52 Budget (BOC):</p> <p>2530 Job #: LSLMIABZ DCN - Line ID:</p> <p>2150DRE079-002</p> <p>Funding Flag: Partial</p> <p>Funded: \$841.46</p> <p>INVOICES - RTP FINANCE</p> <p>Invoices shall be prepared containing the following information: Purchase Order Number, description of commodities/services furnished, period of performance, taxpayer ID number and amount due. Invoices shall be submitted to the address specified in block 18a of this order.</p> <p>OR</p> <p>Invoices shall be submitted via e-mail to DDC-KInvoices@epa.gov. Provide the .pdf file with the following naming convention and SUBJECT in email:</p> <p>SI_PO#_inv#.pdf Example:</p> <p>SI_EP08X00005_5335.pdf</p> <p>For status of Invoice Payments, call the Financial Office's Customer Service at (919) 541-0616.</p> <p>The FedEx/Commercial Courier address for invoices:</p> <p>Continued ...</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO
4

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 11/26/2021	CONTRACT NO. GS-02F-026DA	ORDER NO. 68HERH22F0056
-----------------------------	------------------------------	----------------------------

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	US EPA, RTP-Finance (Mail Drop D143-02) 4930 Page Road Durham, NC 27703 TAX The Federal Government is exempted from paying taxes. The tax exempt number is 52-085-2695.					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

SECTION 13SNC - FAR 13 SAP Non-comm clauses.....	6
13SNC-1 FAR 52.204-25 PROHIBITION ON CONTRACTING FOR CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. (AUG 2020)	6
13SNC-2 FAR 52.232-39 UNENFORCEABILITY OF UNAUTHORIZED OBLIGATIONS. (JUN 2013).....	6
13SNC-3 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE. (FEB 1998)	6
13SNC-4 EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT. (JUL 2016)	6

SECTION 13SNC - FAR 13 SAP Non-comm clauses

13SNC-1 FAR 52.204-25 PROHIBITION ON CONTRACTING FOR CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. (AUG 2020)

13SNC-2 FAR 52.232-39 UNENFORCEABILITY OF UNAUTHORIZED OBLIGATIONS. (JUN 2013)

13SNC-3 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE. (FEB 1998)

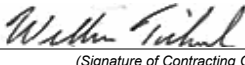
This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): **Federal Acquisition Regulation (FAR):**
www.acquisition.gov

and

Environmental Protection Agency Acquisition Regulation (EPAAR):
http://www.ecfr.gov/cgi-bin/textidx?c=ecfr&tpl=/ecfrbrowse/Title48/48cfrv6_02.tpl

(End of clause)

13SNC-4 EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT. (JUL 2016)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 4	
2. AMENDMENT/MODIFICATION NO. P00001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
6. ISSUED BY HQAD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		CODE HQAD		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) West Publishing Corporation Attn: JUSTIN ROPELLA PO BOX 64833 SAINT PAUL MN 55164		(x)		9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. GS-02F-026DA 68HERH22F0056	
				10B. DATED (SEE ITEM 13) 11/26/2021	
CODE L997DB4PEJL8		FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule					
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
	D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) UEI: L997DB4PEJL8 TOCOR: Thomas Sharp Max Expire Date: 12/31/2022 InvoiceApprover: Thomas Sharp Alt Invoice App: Catherine Lavender The purpose of this modification is to incorporate the requirement to use the Invoice Processing Platform (IPP) and the associated EPAAG clause 1552.232-70. All other terms and conditions remain unchanged and in full force and effect.					
INVOICES - RTP FINANCE Effective January 1, 2020, all contractors doing business with the US Federal Government will be required to be registered in and using the Invoice Processing Platform (IPP) in order to submit their invoice(s) for payment. Information regarding the IPP system can be Continued ... Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			William Tichacek		
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA	
(Signature of person authorized to sign)				 (Signature of Contracting Officer)	
				ELECTRONIC SIGNATURE 04/11/2022	

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	GS-02F-026DA/68HERH22F0056/P00001	2	4

NAME OF OFFEROR OR CONTRACTOR
West Publishing Corporation

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>found in clause "EPAAR 1552.232-70 - SUBMISSION OF INVOICES" in this order as well as at https://www.ipp.gov/.</p> <p>For status of Invoice Payments, contact the Financial Office's Customer Service at (919)-541-1148 or RTPFC-CustomerService@epa.gov.</p> <p>TAX The Federal Government is exempted from paying taxes. The tax-exempt number is 52-085-2695.</p> <p>LIST OF CHANGES: Reason for Modification: Other Administrative Action Total Amount for this Modification: \$0.00 New Total Amount for this Version: \$0.00 New Total Amount for this Award: \$5,609.76 BIB - Infrastructure Bill Funds changed to : N/A</p> <p>Section 13SNC: Clause, 1552.232-70 (DEV), is incorporated as follows: 1552.232-70 (DEV) ADDITIONAL INSTRUCTIONS FOR SUBMISSION OF ELECTRONIC INVOICES VIA THE INVOICE PROCESSING PLATFORM (IPP) (DEVIATION)</p> <p>1552.232-70 (DEV) ADDITIONAL INSTRUCTIONS FOR SUBMISSION OF ELECTRONIC INVOICES VIA THE INVOICE PROCESSING PLATFORM (IPP) (DEVIATION) (a) Definitions. As used below:</p> <p>Contract financing payment and invoice payment are defined in Federal Acquisition Regulation (FAR) 32.001.</p> <p>Electronic form means an automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, email, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using Invoice Processing Platform or another electronic form authorized by the Contracting Officer.</p> <p>Payment request means any request for contract financing payment or invoice payment submitted by Continued ...</p>				

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	GS-02F-026DA/68HERH22F0056/P00001	3	4

NAME OF OFFEROR OR CONTRACTOR
West Publishing Corporation

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>the Contractor under this contract.</p> <p>(b) (1) The Contractor shall submit invoices using the electronic form invoicing program Invoice Processing Platform (IPP), which is a secure web-based service provided by the U.S. Treasury that more efficiently manages government invoicing.</p> <p>(2) The Contractor's Government Business Point of Contact (as listed in System for Award Management (SAM)) will receive registration/enrollment instructions via email from the IPP. Registration is free and the Contractor must register within 3 to 5 days of receipt of such email from IPP.</p> <p>(3) Contractor assistance with enrollment can be obtained by contacting the IPP Production Helpdesk via email at IPPCustomerSupport@fiscal.treasury.gov or by telephone at (866) 973-3131.</p> <p>(c) If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment, the Contractor shall submit a waiver request in writing to the Contracting Officer. The Contractor may submit an invoice using other than IPP only when:</p> <p>(1) The Contracting Officer administering the contract for payment has determined, in writing, that electronic form submission would be unduly burdensome to the Contractor; and in such cases, the Contracting Officer shall modify the contract to include a copy of the Determination; or</p> <p>(2) When the Governmentwide commercial purchase card is used as the method of payment.</p> <p>(d) The Contractor shall submit any non-electronic form payment requests using the method or methods specified in the contract.</p> <p>(e) Invoices submitted through IPP will be either rejected, or accepted and paid, in their entirety, and will not be paid on a partial basis.</p> <p>(f) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses Continued ...</p>				

NAME OF OFFEROR OR CONTRACTOR
 West Publishing Corporation

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>in this contract when submitting payment requests.</p> <p>(g) If there are any additional invoice instructions then please insert them below:</p> <hr/> <p>(End of clause)</p> <p>Payment:</p> <p> RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 </p> <p>Period of Performance: 01/01/2022 to 12/31/2022</p>				